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**Administration** 1520 Highway 32 South Thief River Falls, MN 56701

p. 218.681.4949 | f. 218.681-7635

www.odcmn.org

June 24, 2022

***Are you looking for a rewarding experience?***

***Join a mission-driven company who has provided quality services for 50 years across northern Minnesota to individuals with disabilities for their well-being and growth. Become a mentor…. by helping another person achieve their potential and discover their strengths!***

* **Day Services Specialist**, full-time, 30-40 hpw, Mon-Fri, daytime hours
* GED and two years training/experience in human services
* Participate as a member of the instructional team to a caseload of individuals with developmental disabilities by assessing abilities, developing goals, providing self-care assistance, training and supervision.
* Training in CPR, First Aid and Med Administration provided
* Must have well-developed communication skills
* Must be highly organized and motivated
* Driver’s license and insurable driving record
* Mandatory DHS Background Study.
* ODC requires that all new hires be fully vaccinated against COVID-19. All offers are contingent, and your vaccine status will be verified at onboarding.
* Apply soon…position open until filled!

***If you’re ready to make a difference in somebody’s life***, Contact Mary Beth Gibson, Program Manager at

218-285-7462 or [mgibson@odcmn.org](mailto:mgibson@odcmn.org) for more information.

Employment application and job description available at [www.odcmn.org](http://www.odcmn.org)

*EOE/ADA* - *Minorities and people with disabilities are encouraged to apply*

*ODC, Inc.*

*1600 20th Avenue West, International Falls, MN 56649*

re: MinnesotaWorks.net

Indeed.com

MN DEED

Leech Lake Tribal Council

ICC – Indian Student Services

Posted: Bemidji

Crookston

Grand Rapids

International Falls

Roseau

Thief River Falls

Virginia

Baudette

Warren

Buhl