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**Administration** 1520 Highway 32 South Thief River Falls, MN 56701

p. 218.681.4949 | f. 218.681-7635

www.odcmn.org

January 11, 2022

***Are you looking for a rewarding experience?***

*As an Employment Services Consultant, you will mentor, coach, and empower individuals with disabilities in their search for rewarding sustainable employment in their community. You will work closely as part of a collaborative team to achieve the person's individual employment needs. You will teach and model skills needed for achieving employment goals and independence while encouraging and empowering individuals to recognize their potential.*

**Employment Services Consultant**, Roseau, MN, full-time, 30-40 hours per week

* 80% of the workday spent in the community.
* GED and two years training/experience in human services/relations or retail industry
* Strong interpersonal skills to work cohesively with a cross section of both business and social service professionals
* Support individuals in developing skills to handle work situations appropriately.
* Maintain timesheets, attendance records and other program related paperwork.
* Must be highly organized and motivated.
* Basic computer skills with Office365 experience beneficial
* Driver’s license, insurable driving record and reliable vehicle
* Mandatory DHS Background Study.
* Apply soon…open until filled!

***If you’re ready to make a difference in somebody’s life***,

Contact Rebecca Beito, Program Services Manager at 218-681-6001 or [rbeito@odcmn.org](mailto:rbeito@odcmn.org)

Employment application and job description available at [www.odcmn.org](http://www.odcmn.org)

*EOE/ADA* -*People of color, women, veterans, and individuals with disabilities are encouraged to apply.*

*ODC, Inc.*

*1307 3rd Street NE, Suite 108, Roseau, MN 56751*

re: MinnesotaWorks.net

Indeed.com

MN DEED

Leech Lake Tribal Council

ICC – Indian Student Services

Bemidji Statue University

Posted: Bemidji Warren

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